



Manual of Policy and

2. Charges

Each institution shall provide a list of standard charges for use of all facilities available for use by non-college organizations. The charges shall reflect at least a fair return on the investment in the facilities, plus the operating/maintenance costs of the facilities. The President or Designee may tailor the actual charges to users on the basis of whether the activities require extraordinary support or whether the activities are of special value to the institution and qualify for a reduction in, or waiver of, charges. All commitments for use of facilities should be in writing and signed by the college president(s) or the President or Designee. Special insurances may be required for rentals that include minors.

3. Procedures

The President or Designee may