

## **Illegal File Sharing and the Higher Education Opportunity Act**

The Higher Education Opportunity Act (HEOA) includes provisions to reduce the illegal uploading and downloading of copyrighted works through peer-to-peer (P2P) file sharing. Specifically, HEOA requires that we develop and implement written plans to document how we will effectively combat the unauthorized distribution of copyrighted material by users of the institution's network without unduly interfering with the educational use of the network. An institution must include in its plans:

- The use of one or more technology-based deterrents
- Mechanisms for educating and informing its community about appropriate versus inappropriate use of copyrighted material, including the consumer information an institution must provide, upon request
- Procedures for handling unauthorized distribution of copyrighted material, including disciplinary procedures; and
- Procedures for periodically reviewing the effectiveness of the plans to combat the unauthorized distribution of copyrighted materials by users of the institution's network using relevant assessment criteria.

Additionally,

- An institution must, to the extent practicable, offer legal alternatives to illegal downloading or otherwise acquiring copyrighted material, as determined by the institution
- An institution must include information regarding institutional policies and sanctions related to the unauthorized distribution of copyrighted material in the list of institutional information provided upon request to prospective and enrolled students
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2. **Mechanisms for educating and informing the college communities** – In addition to the annual notice provided by college IT departments colleges may provide information on web sites, in student handbooks, during orientations, and in other printed and digital materials.
3. **Procedures for handling unauthorized distribution of copyrighted material** - Digital Millennium Copyright Act (DMCA) notices are responded to within one working day and include removal of Internet privileges on the offending computer until the issue is resolved. Each college requires that the offending material be removed and may require that the computer be rebuilt. Other disciplinary actions may be taken by the college.
4. **Periodic review of the effectiveness of the plans to combat the unauthorized distribution of copyrighted material** – Once a year, IT Council will meet to review the effectiveness of current policies, procedures, and practices and make changes as necessary.
5. **Legal Alternatives** – Links to pay and free services are available via a site maintained by the Educause community, <http://www.educause.edu/legalcontent>